

State of Texas
County of Williamson

Copy

I, the undersigned, Naomi C. Walker, Secretary of the Housing Authority of the City of Georgetown, Texas, do herewith certify that on the 22nd of June 2009, at 2:30 p.m., I did post a legal notice in words and figures, to wit:

**PUBLIC NOTICE OF A REGULAR MEETING
TAKE NOTICE THAT A MEETING OF THE BOARD OF COMMISSIONERS
OF THE HOUSING AUTHORITY OF THE CITY OF
GEORGETOWN, TEXAS**

WILL BE HELD at 210 W. 18th St., Georgetown TX 78626, commencing at 3:00 o'clock p.m. on the 25th of June 2009, to consider and act upon the following:

Regular Session:

1. Call the meeting to order. Roll Call.
2. Public Comment
3. Resident Council Reports
4. Old Business
 - a) Update on the NSPII program -- Naomi Walker, Executive Director
 - b) Update on the CFP Competitive Grant program -- Naomi Walker, Executive Director
 - c) Update on the CDBG grant -- Naomi Walker, Executive Director
 - d) Update on progress of sidewalk work -- Marvin Dorsey, Chairman
5. New Business
 - a) None
6. Committee Reports
 - a) Update from Sierra Ridge loan committee -- Marvin Dorsey, Chairman
 - b) Update from Sierra Ridge land use committee -- Greg Eady, Commissioner
 - c) Update from investment subcommittee -- Marvin Dorsey, Chairman

Consent Agenda: The Statutory Consent Agenda includes non-controversial and routine items that the Board may act on with one single vote. A Board member may pull any item from the Consent Agenda in order that the Board discuss and act upon it individually as part of the Regular Agenda.

7. Discussion, Consideration and Possible Action to approve the minutes of the previous meeting(s)
8. Discussion, Consideration and Possible Action to accept the Departmental Reports
 - a. Stonehaven Monthly Report: Prior Month Delinquent Rents and Security Deposits, Reexaminations Past Due, Vacancies by Bedroom Size, Waiting list by Bedroom Size, Move-Ins, Move-Outs, Work Orders

- b. Shady Oaks Monthly Report: Prior Month Delinquent Rents and Security Deposits, Reexaminations Past Due, Vacancies by Bedroom Size, Waiting list by Bedroom Size, Move-Ins, Move-Outs, Work Orders
- c. Resident Services Monthly Report: Prior Month Count of Activities in Direct Services, Agency Services, Activities, Administrative Contacts, Family Self-Sufficiency, Community Service
- d. Section 8 Monthly Report: Prior Month Reexaminations Past Due, Delinquent Inspections, Vouchers, Waiting List, New Admissions, Port-Ins, Port-Outs, Hard to House, Termination of Assistance
- e. Maintenance Department Monthly Report (Stonehaven and Shady Oaks): Prior Month Vacant Units by Address, Work Orders
- f. Director of Housing Operations Monthly Report: Prior Month Update on Stonehaven, Shady Oaks, Section 8 Activities, and Other Housing Authority Activities to Date, Projects for the Future
- g. Board Attendance Report
- 9. Discussion, Consideration and Possible Action to accept the Executive Director's Report: Prior Month Update on Stonehaven, Shady Oaks, Section 8, Sierra Ridge, Resident Services, Legal Activities, and Other Housing Authority Activities
- 10. Discussion, Consideration and Possible Action to Accept May financial reports: Naomi Walker, Executive Director
- 11. Discussion, Consideration and Possible Action to revise current retirement plan to allow one time employee loan program -- Naomi Walker, Executive Director
- 12. Discussion, Consideration and Possible Action to approve Internal Control Policy and Procedures -- Naomi Walker, Executive Director
- 13. Discussion, Consideration and Possible Action regarding Annual Plan -- Naomi Walker, Executive Director

Regular Agenda: The Board will individually consider and possibly take action on any or all of the following items:

- 14. Discussion, Consideration and Possible Action regarding possible revisions to the Georgetown Housing Authority Board Policies and Procedures -- Laura Bryant, Resident Commissioner
- 15. Discussion, Consideration and Possible Action regarding the attendance of GHA property managers at board meetings -- Jim Gross, Commissioner
- 16. Discussion, Consideration and Possible Action regarding clarification on specific check signing duties for board members and staff -- Naomi Walker, Executive Director
- 17. Presentation on FSS program -- Steven Swierenga, Family Self-Sufficiency Coordinator
- 18. Discussion, Consideration and Possible Action to pursue a smoke-free policy in all housing units -- Naomi Walker, Executive Director

Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, the item(s) listed below will be discussed in closed session subject to the right of the employee to request a public hearing and are subject to action in the open session that follows.

19. a) **Section 551.074 – Personnel Matters:** Closed session for deliberation and possible action regarding the appointment, employment evaluation, reassignment, duties, discipline, or dismissal of the Executive Director – Laura Bryant, Commissioner, and Naomi Walker, Executive Director
20. Action from closed session, if any.
21. Adjournment

on a bulletin board at CITY HALL which is accessible to the public twenty-four hours a day in the City of Georgetown, Texas, as required by Texas Govt. Code 551.

Witness my hand and seal of said Housing Authority this 22nd of June 2009.

Naomi Walker

Secretary of the Housing Authority
of the City of Georgetown, Texas

(SEAL)

The Board of Commissioners for the Housing Authority of the City of Georgetown reserves the right to adjourn into executive session pursuant to chapter 551 of the Texas Government Code at any time during the course of this meeting to discuss any of the matters listed on this agenda, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). Before any closed meeting is convened, the Presiding Officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting.

CERTIFICATE OF POSTING

Laura Wilkins Deputy
I, *Jessica Hamilton*, City Secretary for the City of Georgetown, Texas, do hereby certify that this Notice of Meeting was posted on a bulletin board at City Hall, 113 E. 8th Street, Georgetown, Texas, a place readily available to the public at all times, on the 22ND day of June _____, 2009, at 2:50pm and remained so posted for at least 72 continuous hours preceding the scheduled time of the said meeting.

Laura Wilkins

Jessica Hamilton, City Secretary
Laura Wilkins, Deputy