

***MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS OF
THE HOUSING AUTHORITY OF THE CITY OF GEORGETOWN
JUNE 29th, 2007**

On the 29th day of June, 2007 at 3:30 p.m., the Housing Authority of the City of Georgetown, Texas, met in regular session. The meeting was called to order at 3:35 p.m., and upon roll call the following members of the Board were present:

- Item 1. Roll Call - Present:** Emily Northrop, Laura Bryant, Bob Horick, Richard Glasco
Absent: Rosemary Mesa
Others in attendance: Naomi Walker (Secretary).

There being a quorum present the following business was transacted:

- Item 2. Public Comment** – No public comment.

- Item 3. Approve the minutes of the previous meetings** –
The minutes of the meeting held on May 15th and May 28th, 2007 were reviewed by the Board. Commissioner Northrop made the motion to approve the minutes, Commissioner Bryant seconded the motion to approve the minutes and it carried by unanimous vote.

- Item 4. Stonehaven Resident Council Vice President - Kenneth Hagan** – Presented his monthly report to the Board of Commissioners. The Board had no questions regarding this report.

- Item 5. Departmental Reports** – The Board had no questions or comments in reference to Departmental Reports.

- Item 6. Executive Director's Report and Staff Recognition** - The ED presented her monthly report to the Board. The new maintenance facility is completed and they have moved their maintenance shop to the new location. Accessibility inspection of maintenance shop is also completed and there are some items that still need to be corrected. ED will be meeting with City officials, consultant, architect and bond issuer regarding short term and long term loan for Sierra Ridge financing. Continues to research funding resources for Sierra Ridge. HUD's Continuum of Care Homeless Assistance Program application was completed and submitted. The Intern employee from LBJ School of Public Affairs started working at the GHA office this month on Tuesdays and Thursdays and she will continue to work part time for the Housing Authority until August of 2007. Drafted RFP for computer program for agency and it will be going out for bid.

- Item 7. Discussion, Consideration and Possible Action regarding Budget Revision for Public Housing and Section 8 programs.** Commissioner Northrop made the motion to table item for the next regular meeting, Commissioner Glasco seconded the motion and it was carried unanimously.

- Item 8. Discussion, Consideration and Possible Action regarding the Request for Proposals for Professional Investment Services.** Board requested to include qualification that interested persons must familiar with long range planning goals of the City of Georgetown. No action taken.

- Item 9. Discussion, Consideration and Possible Action regarding Approval of Short-Term Loan Financing.** After discussion on this item Commissioner Northrop made the motion to accept the proposal from Union State Bank for short-term loan financing, Commissioner Glasco seconded the motion and it passed unanimously.

Item 10. Discussion, Consideration and Possible Action regarding the Annual and Five Year Plans –
The Capital Fund survey was sent to all 158 Stonehaven residents and 46 responses were returned to the Housing Authority. The results of this survey will help GHA to determine priorities of Capital Fund items and will help GHA decide which items should be completed next. No action taken.

Item 11. Discussion, Consideration and Possible Action regarding Annual Evaluation of Executive Director. - After extensive discussion Commissioner Northrop moved to use the THA evaluation with the understanding that anyone can add information from other tools such as resident survey, Commissioner Horick seconded the motion, the motion passes three votes for (Horick, Glasco, Northrop) and one vote against (Bryant). Board also requested that the Resident Councils be contacted and asked to submit an ED evaluation similar to last year's.

RECESS: 5:15 PM

CONTINUE: 5:20 PM

Item 12. Discussion, Consideration and Possible Action regarding GHA Energy Efficiency Plan –
After extensive discussion Commissioner Richard Glasco moved to require energy star certification in all new developments and aim for LEED certification. Commissioner Bryant seconded the motion and it was carried unanimously.

Item 13. Old Business

- a) Discussion on SuperNofa funding availability – ED gave the Board an update on the progress on this item.

Item 14. New Business

- a) Donation of land from The Caring Place for the purposes of transitional housing – ED discussed the land donation of six lots from The Caring Place for the purpose of transitional housing. Will be brought back before board for approval.

Item 15. Review financial transactions for May 2007 – There were no concerns or questions.

Item 16. Recess into Executive Session at 6:30 PM: Pursuant to and in compliance with the Open Meetings Act, Chapter 551, Texas Government Code, the item listed below will be discussed in closed session and is subject to action in the regular session that follows.

- a) **Section 551.072 Deliberation regarding real property. The Board will conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property for the purpose of developing an affordable housing project.**

Exit from Executive Session at 6:56 PM. No action was taken. Commissioner Glasco made the motion to table this item until next Board meeting. Commissioner Bryant seconded the motion and it passed unanimously

Item 17. Adjournment - There being no other business for this meeting Commissioner Bryant moved for adjournment. The motion was duly seconded by Commissioner Glasco and carried by unanimous vote. The Chairman thereby declared the meeting adjourned at 6:58 PM.

Chairman

Secretary