

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF COMMISSIONERS OF  
THE HOUSING AUTHORITY OF THE CITY OF GEORGETOWN  
July 10, 2009**

On the 10<sup>TH</sup> day of July, 2009 at 3:00 pm, the Housing Authority of the City of Georgetown, Texas, met in regular session.

Item 1. The meeting was called to order at 3:05 pm. Roll Call. Present: Commissioner Greg Eady, Commissioner Joe Savage (vice chair), Commissioner Jim Gross, Commissioner Marvin Dorsey (chair). Others in attendance: Naomi Walker (Secretary), Nikki Brennan (Stonehaven Manager). Absent: Commissioner Richard Glasco, Resident Commissioner Laura Bryant, and Resident Commissioner Caresa Williams. There being a quorum present the following business was transacted.

Item 2. Public Comment: None.

Item 3. Discussion, Consideration and Possible Action on the new proposals for legal service. Commissioner Dorsey outlined the five respondents to the Legal RFP: Locke Lord Bissell & Liddell LLP, Daniels & Daniels, Shackelford Melton & McKinley, Strassburger, and Barbara L. Quirk. Commissioner Dorsey recommended removing the following firms due to lack of proximity: Daniels and Daniels and Shackelford Melton & McKinley, and further recommended removing Quirk from consideration based on size of the firm. Of the two firms remaining, Commissioner Dorsey felt that the Shackelford Melton & McKinley assigned representative to GHA lacked experience; therefore, he recommended Locke Lord Bissell and Liddell, stating he felt this firm had the right background and representation when it came to housing authorities. After discussion, a motion was made.

**Motion:** Commissioner Gross made a motion **“To retain Locke Lord Bissell & Liddell, LLP as our general counsel for GHA and that Commissioner Dorsey can sign an agreement if there is one and to have the flexibility to negotiate if necessary and that he will bring back to Board if there is anything that he feels that is improper.”** Commissioner Eady seconded this motion and the motion passed unanimously.

Item 4. Discussion, Consideration and Possible Action on the draft advertisement for the new Executive Director. – Commissioner Dorsey mentioned that he had asked ED Walker to draft an advertisement for the new ED position for review and discussion for the Board, which was distributed along with the Executive Director job description, to the Board for review. ED Walker stated that she had given Commissioner Dorsey a list of organizations that could be used by Housing Authority to advertise for job openings. ED Walker explained to the Board that the previous Board assigned a subcommittee to search for candidates. The Board proceeded to discuss the various changes to the draft job posting.

**Motion:** Commissioner Savage made a motion **“That this information is posted on the website and at the discretion of the search Committee.”** Commissioner Gross seconded this motion; the motion passed. A search subcommittee will be appointed by Commissioner Dorsey at a later time. Commissioner Eady asked that an item to discuss plan of action for Sierra Ridge be placed in the agenda for the next Board meeting.

Item 5. Adjournment

**Motion:** Commissioner Dorsey moved for adjournment. The motion was duly seconded by Commissioner Savage and it carried by unanimous vote. The Chairman thereby declared the meeting adjourned at 3:37 pm.

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