

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF  
THE HOUSING AUTHORITY OF THE CITY OF GEORGETOWN**

**September 23, 2010**

On the 23<sup>rd</sup> day of September, 2010, at 3:12 pm, the Housing Authority of the City of Georgetown, Texas, met in regular session.

- Item 1. Call the meeting to order: Commissioner Raper called the meeting to order at 3:15 pm and the following members were present: Commissioner Mosse, Commissioner Raper, Commissioner Todd, Commissioner Halligan, Commissioner Gavurnik, Commissioner Lacy, Commissioner Goodwin and ED Brennan.
- Item 2. Public Comment – None
- Item 3. Resident Council Reports – Resident Commissioner Mosse gave her monthly report as President of the Resident Council and reported on the following:
- National Night Out October 5<sup>th</sup>, 2010 at 5:30 pm
  - Neighborhood Watch Program
  - Next Resident Council Meeting on October 21, 2010

**Consent Agenda:** The Statutory Consent Agenda includes non-controversial and routine items that the Board may act on with one single vote. A Board member may pull any item from the Consent Agenda in order that the Board discuss and act upon it individually as part of the Regular Agenda.

- Item 4. Discussion, Consideration and Possible Action to approve the minutes of the previous meeting, Nikki Brennan, Executive Director
- Item 5. Discussion, Consideration and Possible Action to accept the Departmental Reports, Nikki Brennan, Executive Director
- a. Stonehaven Monthly Report: Prior Month Delinquent Rents and Security Deposits, Reexaminations Past Due, Vacancies by Bedroom Size, Waiting list by Bedroom Size, Move-Ins, Move-Outs, Work Orders
  - b. Shady Oaks Monthly Report: Prior Month Delinquent Rents and Security Deposits, Reexaminations Past Due, Vacancies by Bedroom Size, Waiting list by Bedroom Size, Move-Ins, Move-Outs, Work Orders
  - c. Resident Services Monthly Report: Agency Services, Activities, Administrative Contacts, Family Self-Sufficiency, Community Service
  - d. Section 8 Monthly Reports: Prior Month Reexaminations Past Due, Delinquent Inspections, Vouchers, Waiting List, New Admissions, Port-Ins, Port-Outs, Hard to House, Termination of Assistance
  - e. Maintenance Department Monthly Report (Stonehaven and Shady Oaks): Prior Month Vacant Units by Address, Work Orders
  - f. Board Attendance Report
  - g. Director of Housing Operations Report
  - h. Executive Director's Monthly Report

Motion: Commissioner Mosse made a motion to accept items 4 and 5 in the consent agenda, Commissioner Todd seconded this motion and this motion passed unanimously.

Commissioner Raper asked the Board to go into Executive Session to discuss Item 10 on the agenda. The Board went into Executive Session at 3:17 pm.

Board came out of Executive Session at 3:39 pm.

Motion: There was no motion made.

**Regular Agenda:** The Board will individually consider and possibly take action on any or all of the following items:

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- Item 6. Discussion, Consideration and Possible Action to Review Financial reports – Nikki Brennan, Executive Director. Commissioner Lacy proceed to review the financial reports with the Board.
- Item 7. Discussion, Consideration and Possible Action Regarding FYE 2011 Shady Oaks GHA Housing LP Budget -Nikki Brennan, Executive Director
- Item 8. Discussion, Consideration and Possible Action Regarding FYE 2011 Stonehaven Budget -Nikki Brennan, Executive Director
- Item 9. Discussion, Consideration and Possible Action Regarding FYE 2011 Section 8 Budgets -Nikki Brennan, Executive Director

After extensive review, Commissioner Gavurnik stated that based on the situation of the economy and the amount owed to the County; he felt that it was not prudent to budget for employee raises. Commissioner Todd stated that based on GHA's financial situation the Board needs to show financial responsibility and hold all raises for GHA employee until all these problems are under control.

**Motion:** Commissioner Gavurnik made a motion to approve the Shady Oak LP Budget, Stonehaven Budget, and Section 8 Budget as presented with the following exceptions: we present the last column, the requested 2010-2011 and we eliminate any salary increases and we freeze salaries at previous salaries at the present time. Commissioner Halligan seconded this motion, the motion passes with one vote against, Commissioner Mosse, and one vote abstained, Commissioner Goodwin and four votes in favor.

Item 10. Adjournment

**Motion:** Commissioner Gavurnik moved for adjournment. The motion was duly seconded by Commissioner Mosse and it carried by unanimous vote. The Chairman thereby declared the meeting adjourned at 4:50 pm.