

**MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS OF  
THE HOUSING AUTHORITY OF THE CITY OF GEORGETOWN  
August 28<sup>th</sup>, 2008**

On the 28<sup>th</sup> day of August, 2008 at 4:00 pm, the Housing Authority of the City of Georgetown, Texas, met in regular session. The meeting was called to order at 4:02 PM., and upon roll call the following members of the Board were present:

- Item 1. Call the meeting to order. Present:, Bob Horick, Emily Northrop, Rosemary Mesa, Laura Bryant  
Absent: Richard Glasco, (arrived at 4:22 pm)  
Others in attendance: Naomi Walker (Secretary)  
There being a quorum present the following business was transacted:
- Item 2. Staff Introduction – ED Walker introduced our new Assistant Manager, Norma Perales who has been with the Housing Authority since June 2008, and new Lead Maintenance Supervisor Tilford Pike, who was hired in August. The Board welcomed both of them.
- Item 3. Public Comment – Resident Paula Mosse wanted to know the outcome of the City of Georgetown bus system survey. Commissioner Horick answered that nothing was determined yet, and to check the City of Georgetown website, since it is a City initiative and not a Housing Authority initiative.
- Item 4. Resident Council Reports – Stonehaven resident council secretary, Paula Mosse proceeded to present her report to the board.
- School supplies were distributed August 22<sup>nd</sup>. So far, nearly half of all supplies have been distributed to residents.
  - Yard of the Month – Penny Howe was the recipient of the award for September 2008. Ms. Mosse asked the Board if they could help judge in the next few months. The Board agreed and asked to be notified in advance. The Board received a set of rules for judging.

*Consent Agenda: The Statutory Consent Agenda includes non-controversial and routine items that the Board may act on with one single vote. A Board member may pull any item from the Consent Agenda in order that the Board discuss and act upon it individually as part of the Regular Agenda.*

- Item 5. Discussion, Consideration and Possible Action to approve the minutes of the previous meeting
- Item 6. Discussion, Consideration and Possible Action to accept the Departmental Reports
- Item 7. Discussion, Consideration and Possible Action to accept the Executive Director's Report
- Item 8. Discussion, Consideration and Possible Action to approve Shady Oaks Management Plan

Commissioner Northrop moved to accept and approve all the above items, Commissioner Mesa seconded the motion and it passed unanimously.

*Regular Agenda: The Board will individually consider and possibly take action on any or all of the following items:*

- Item 9. Discussion, Consideration and Possible Action to accept Maintenance Plan – ED Walker presented to the Board the 2<sup>nd</sup> draft with 95% of the previous comments incorporated into the plan. She asked for questions or comments. Commissioner Bryant had a couple of comments and questions on the way some of the items were worded; she also had a few clarifications. Commissioner Glasco and Commissioner Northrop also had comments and questions on the procedure for issuing work orders, and the work order form itself. The master maintenance calendar was also reviewed and discussed. After going over the changes needed, Commissioner Northrop moved to approve the maintenance plan with the discussed revisions, Commissioner Bryant seconded the motion and it passed unanimously.
- Item 10. Discussion, Consideration and Possible Action to retain legal council to represent the Housing Authority in legal matters – the Board did not discuss this item.

Commissioner Northrop requested to include an agenda item for next Board meeting. She requested that ED Walker compile a summary/review of the lessons that were discussed during the Board training and to give the Board information that could be adopted or not as policies by the Board. ED Walker agreed to add this item to the September Board meeting.

***Executive Session:***

*Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, the item(s) listed below will be discussed in closed session and are subject to action in the open session that follows.*

- Item 11. **Section 551.071– Consultation with Attorney:** Closed session for consultation with attorney to discuss legal issues related to Sierra Ridge. There was no closed sessions discussion.

**Return to Regular Session:**

- Item 12. Action from Closed Session, if any. No action was needed
- Item 13. Adjournment - There being no other business for this meeting, Commissioner Northrop moved for adjournment. The motion was duly seconded by Commissioner Glasco and carried by unanimous vote. The Chairman thereby declared the meeting adjourned at 4:31 p.m.

