

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF COMMISSIONERS OF  
THE HOUSING AUTHORITY OF THE CITY OF GEORGETOWN  
November 19<sup>th</sup>, 2009**

On the 19<sup>th</sup> of November, 2009 at 2:30 pm, the Housing Authority of the City of Georgetown, Texas, met in regular session.

- Item 1. Call the meeting to order. Commissioner Dorsey called the meeting to order at 2:45 pm.  
Present: Commissioner Savage, Commissioner Eady, Commissioner Bryant,  
Commissioner Williams Commissioner Dorsey, Commissioner Halligan,  
Interim ED Brennan  
Others: Cynthia Blast, legal counsel
- Item 2. Public Comment
- a. Nancy Fanning – Stonehaven Resident – Against smoking ban
  - b. Violet Homeyer – Stonehaven Resident – For smoking ban
  - c. Paula Mose – Resident Council President – Presented signatures to ask for Ms. Brennan to be hired as Executive Director. She also talked about the smoking survey for the residents.
  - d. Norma Perales – Stonehaven Assistant Manager – Voiced her opinion on the reasons why Ms. Brennan is the best choice for Executive Director for GHA.
- Item 3. Resident Council Reports – Paula Mose, President of the Resident Council highlighted her monthly report.
4. Old Business
- a) None
5. New Business
- a) None

**Consent Agenda:** The Statutory Consent Agenda includes non-controversial and routine items that the Board may act on with one single vote. A Board member may pull any item from the Consent Agenda in order that the Board discuss and act upon it individually as part of the Regular Agenda.

6. Discussion, Consideration and Possible Action to approve the minutes of the previous meeting(s)
7. Discussion, Consideration and Possible Action to accept the Departmental Reports
  - a. Stonehaven Monthly Report: Prior Month Delinquent Rents and Security Deposits, Reexaminations Past Due, Vacancies by Bedroom Size, Waiting list by Bedroom Size, Move-Ins, Move-Outs, Work Orders
  - b. Shady Oaks Monthly Report: Prior Month Delinquent Rents and Security Deposits, Reexaminations Past Due, Vacancies by Bedroom Size, Waiting list by Bedroom Size, Move-Ins, Move-Outs, Work Orders
  - c. Resident Services Monthly Report: Prior Month Count of Activities in Direct Services, Agency Services, Activities, Administrative Contacts, Family Self-Sufficiency, Community Service
  - d. Section 8 Monthly Report: Prior Month Reexaminations Past Due, Delinquent Inspections, Vouchers, Waiting List, New Admissions, Port-Ins, Port-Outs, Hard to House, Termination of Assistance
  - e. Maintenance Department Monthly Report (Stonehaven and Shady Oaks): Prior Month Vacant Units by Address, Work Orders

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f. Director of Housing Operations Monthly Report: Prior Month Update on Stonehaven, Shady Oaks, Section 8 Activities, and Other Housing Authority Activities to Date, Projects for the Future

8. Discussion, Consideration and Possible Action to accept the Executive Director's Report: Prior Month Update on Stonehaven, Shady Oaks, Section 8, Sierra Ridge, Resident Services, Legal Activities, and Other Housing Authority Activities

9. Board Attendance Report

Motion: Commissioner Dorsey moved to accept the consent agenda, Commissioner Bryant seconded this motion and it passed unanimously.

**Regular Agenda:** The Board will individually consider and possibly take action on any or all of the following items:

10. Discussion, Consideration and Possible Action regarding B&O change order -- Nikki Brennan, Interim ED – After discussion the Board decided to move forward with the original proposed windows.

Motion: Commissioner Bryant made a motion to move forward with the original proposed windows. Commissioner Dorsey, seconded this motion, and the motion passed unanimously.

11. Discussion, Consideration and Possible Action regarding RFP for Fee Accountant/Auditor -- Nikki Brennan, Interim ED

Motion: Commissioner Dorsey made a motion to RFP for a new Fee Accountant, Commissioner Eady seconded this motion and it passed unanimously.

Motion: Commissioner Bryant made a motion to send out an engagement letter to keep the same auditor, Commissioner Savage seconded this motion and the motion passes unanimously.

12. Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, the Board of Commissioners may meet in executive session at any time during the meeting, subject to the right of an employee to request a public hearing with regard to personnel matters, to discuss any of the following, all of which may be subject to action in open session.

- a. Section 551.074 – Personnel Matters - Discussion, consideration and possible action regarding hiring the new Executive Director for GHA – Marvin Dorsey, Chairman
- b. Section 551.072 Deliberation regarding real property. The Board will conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property. – Marvin Dorsey, Chairman
- c. Section 551.074 – Personnel Matters - Discussion, Consideration and Possible Action regarding actions by Commissioners related to information requests and concerns regarding behavior and treatment of Commissioners by other Commissioners -- Caresa Williams, Commissioner

Board returned from Executive Session at 5:15 pm

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Actions from Executive Session

Item 12b. Section 551.072 Deliberation regarding real property. The Board will conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property.

Motion: No action taken

Item 12c. Section 551.074 – Personnel Matters - Discussion, Consideration and Possible Action regarding actions by Commissioners related to information requests and concerns regarding behavior and treatment of Commissioners by other Commissioners

Motion: No action taken

Item 12a.. Section 551.074 – Personnel Matters - Discussion, consideration and possible action regarding hiring the new Executive Director for GHA

Motion: Commissioner Dorsey made a motion that “we keep Nikki Brennan as the Interim Executive Director until the end of the fiscal year or approximately nine months”. Commissioner Bryant seconded this motion and the motion carried unanimously.

Adjournment

Motion: Commissioner Bryant moved for adjournment. The motion was duly seconded by Commissioner Dorsey and it carried by unanimous vote. The Chairman thereby declared the meeting adjourned at 5:20 pm.