

State of Texas
County of Williamson

I, the undersigned, Naomi C. Walker, Secretary of the Housing Authority of the City of Georgetown, Texas, do herewith certify that on the 17th day of November 2008, at 3:30 p.m., I did post a legal notice in words and figures, to wit:

**PUBLIC NOTICE OF A SPECIAL MEETING
TAKE NOTICE THAT A MEETING OF THE BOARD OF COMMISSIONERS
OF THE HOUSING AUTHORITY OF THE CITY OF
GEORGETOWN, TEXAS**

WILL BE HELD at 501 E. Janis Dr., Georgetown TX 78628, commencing at 4:00 o'clock p.m. on the 21st day of November 2008, to consider and act upon the following:

Regular Session:

1. Call the meeting to order. Roll Call.
2. Staff Introduction/ Public Comment
3. Resident Council Reports
4. Old Business
 - a) None
5. New Business
 - a) None

Consent Agenda: The Statutory Consent Agenda includes non-controversial and routine items that the Board may act on with one single vote. A Board member may pull any item from the Consent Agenda in order that the Board discuss and act upon it individually as part of the Regular Agenda.

6. Discussion, Consideration and Possible Action to approve the minutes of the previous meeting
7. Discussion, Consideration and Possible Action to accept the Departmental Reports
 - a. Stonehaven Monthly Report: Prior Month Delinquent Rents and Security Deposits, Reexaminations Past Due, Vacancies by Bedroom Size, Waiting list by Bedroom Size, Move-Ins, Move-Outs, Work Orders
 - b. Shady Oaks Monthly Report: Prior Month Delinquent Rents and Security Deposits, Reexaminations Past Due, Vacancies by Bedroom Size, Waiting list by Bedroom Size, Move-Ins, Move-Outs, Work Orders
 - c. Resident Services Monthly Report: Prior Month Count of Activities in Direct Services, Agency Services, Activities, Administrative Contacts, Family Self-Sufficiency, Community Service
 - d. Section 8 Monthly Report: Prior Month Reexaminations Past Due, Delinquent Inspections, Vouchers, Waiting List, New Admissions, Port-Ins, Port-Outs, Hard to House, Termination of Assistance

- e. Maintenance Department Monthly Report (Stonehaven and Shady Oaks): Prior Month Vacant Units by Address, Work Orders
- f. Director of Housing Operations Monthly Report: Prior Month Update on Stonehaven, Shady Oaks, Section 8 Activities, and Other Housing Authority Activities to Date, Projects for the Future
- 8. Discussion, Consideration and Possible Action to accept the Executive Director's Report: Prior Month Update on Stonehaven, Shady Oaks, Section 8, Sierra Ridge, Resident Services, Legal Activities, and Other Housing Authority Activities
- 9. Discussion, Consideration and Possible Action to adopt the Corrective Action Plan for the Fiscal Year Ending September 30, 2007
- 10. Discussion, Consideration and Possible Action to approve the Revised Procurement and Disposition Policy
- 11. Discussion, Consideration and Possible Action to approve and adopt the revised Family Self-Sufficiency Action Plan

Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, the item(s) listed below will be discussed in closed session and are subject to action in the open session that follows.

- 12. **Section 551.074 – Personnel Matters:** Closed session for deliberation and possible action regarding the employment, evaluation, reassignment, duties, discipline, or dismissal of the Executive Director.

Return to Open Session:

- 13. Action from Closed Session, if any.

Regular Agenda: The Board will individually consider and possibly take action on any or all of the following items:

- 14. Discussion, Consideration and Possible Action to approve new Board of Commissioners Operating Guidelines
- 15. Discussion, Consideration and Possible Action to Reschedule December Regular Board Meeting
- 16. Discussion, Consideration and Possible Action to include ongoing annual attendance records of the Board Members in the monthly board packets
- 17. Discussion, Consideration and Possible Action to Award Staff Christmas Bonuses
- 18. Discussion, Consideration and Possible Action regarding use of Capital Funds and Operating reserve to replace gas lines at Stonehaven prior to replacing windows
- 19. Adjournment

on a bulletin board at CITY HALL which is accessible to the public twenty-four hours a day in the City of Georgetown, Texas, as required by Texas Govt. Code 551.

Witness my hand and seal of said Housing Authority this 17th day of November, 2008.

Norma C. Waack

Secretary of the Housing Authority
of the City of Georgetown, Texas

(SEAL)

The Board of Commissioners for the Housing Authority of the City of Georgetown reserves the right to adjourn into executive session pursuant to chapter 551 of the Texas Government Code at any time during the course of this meeting to discuss any of the matters listed on this agenda, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). Before any closed meeting is convened, the Presiding Officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting.

CERTIFICATE OF POSTING

I, Sandra D. Lee, Secretary for the City of Georgetown, Texas, do hereby certify that this Notice of Meeting was posted on a bulletin board at City Hall, 113 E. 8th Street, Georgetown, Texas, a place readily available to the public at all times, on the 17th day of November 2008, at 8:55 am, and remained so posted for at least 72 continuous hours preceding the scheduled time of the said meeting.

Sandra D. Lee

Sandra D. Lee, City Secretary