

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE
HOUSING AUTHORITY OF THE CITY OF GEORGETOWN**

May 24th, 2018

On the 24th day of May 2018 at 3:04 pm., the Housing Authority of the City of Georgetown, Texas met in regular session.

Item 1. Call the meeting to order. Roll call. – The Chairman called the meeting to order and took roll call. The following Commissioners were present, Commissioner Cruz, Commissioner Raper, Commissioner Todd, Commissioner Ramsey, Commissioner Clark. Commissioner Scott and Commissioner Gavurnik were not present.

Item 2. Pledge of Allegiance – Commissioners recited the Pledge of Allegiance.

Item 3. Public Comment – No public comment.

Consent Agenda: The Statutory Consent Agenda includes non-controversial and routine items that the Board may act on with one single vote. A Board member may pull any item from the Consent Agenda in order that the Board discuss and act upon it individually as part of the Regular Agenda.

Item 4. Discussion, Consideration and Possible Action to approve the minutes of the March 22nd meeting, Nikki Brennan, Executive Director

Item 5. Discussion, Consideration and Possible Action to accept the Departmental Reports, Nikki Brennan, Executive Director

- a. Stonehaven Monthly Report: Prior Month Delinquent Rents and Security Deposits, Reexaminations Past Due, Vacancies by Bedroom Size, Waiting list by Bedroom Size, Move-Ins, Move-Outs, Work Orders
- b. Shady Oaks Monthly Report: Prior Month Delinquent Rents and Security Deposits, Reexaminations Past Due, Vacancies by Bedroom Size, Waiting list by Bedroom Size, Move-Ins, Move-Outs, Work Orders
- c. Resident Services Monthly Report: Prior Month Count of Activities in Direct Services, Agency Services, Activities, Administrative Contacts, Family Self-Sufficiency, Community Service
- d. Section 8 Monthly Reports: Prior Month Reexaminations Past Due, Delinquent Inspections, Vouchers, Waiting List, New Admissions, Port-Ins, Port-Outs, Hard to House, Termination of Assistance
- e. Maintenance Department Monthly Report (Stonehaven and Shady Oaks): Prior Month Vacant Units by Address, Work Orders
- f. Board Attendance Report
- g. Director of Housing Operations Report
- h. Executive Director's Monthly Report
- i. Staff Trainings
- j. Resident Council Report
- k. Financial reports for Shady Oaks LP, Housing Development Corp., Low Rent and Section 8
- l. Investment Portfolio

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There was no discussion on any of the items listed above, the following motion was made:

Motion: ***Commissioner Todd made a motion to accept the consent agenda, Items 4 and 5 as presented. Commissioner Cruz seconded this motion and this motion passed unanimously, 5/0.***

Regular Agenda: The Board will individually consider and possibly take action on any or all of the following items:

Item 6. Discussion, Consideration and Possible Action of RAD Public Housing Strategy Presentation– Nikki Brennan, Executive Director

ED Brennan proceeded to address the Board with the RAD Public Housing Strategy Presentation and go over the information outlined on Item 6 Agenda Item. The RAD (Rental Assistance Demonstration) is a voluntary program of the Department of Housing and Urban Development (HUD). GHA will need to procure through a request for proposal and hire a reputable Consultant who has completed RAD Projects before.

Motion: ***Commissioner Todd made a motion to let Nikki Brennan, ED to RFP for Development Consultant, Commissioner Cruz seconded this motion and this motion was unanimous, 5/0.***

Item 7. Discussion, Consideration and Possible Action of Georgetown Housing Authority Going Green–Larry Raper, Chairman

The Board discussed that this item will probably be rolled into the modernization packet being pursued by the Housing Authority.

Motion: ***Commissioner Todd made a motion to adopt energy efficiency practices, Commissioner Cruz seconded this motion and this motion passed unanimously, 5/0.***

Item 8. Adjournment

Motion: ***Commissioner Cruz made a motion to adjourn the meeting, Commissioner Clark seconded this motion and this motion passed unanimously, 5/0.***