

**MINUTES FOR THE REGULAR BOARD MEETING
OF THE HOUSING AUTHORITY OF THE CITY OF
GEORGETOWN, TEXAS**

January 23, 2020

Item 1. Call the meeting to order at 3:00 pm. Roll Call.

The chairman proceeded to open the meeting at 3:00 pm. ED Brennan took roll call and the following members were present: Commissioner Nikita Goodwin, Commissioner Larry Raper, Commissioner Tim Todd, Commissioner Mark Barton. Commissioner Brian Bradford, Commissioner Tom Karr and Commissioner Orville Ramsey were absent.

Item 2. Pledge of Allegiance - Board members present, and staff present proceeded to recite the pledge of allegiance.

Item 3. Public Comment - There was no public comment.

Consent Agenda: The Statutory Consent Agenda includes non-controversial and routine items that the Board may act on with one single vote. A Board member may pull any item from the Consent Agenda in order that the Board discuss and act upon it individually as part of the Regular Agenda.

4. Discussion, Consideration and Possible Action to approve the minutes of the December 19, 2019 meeting, Nikki Brennan, Executive Director
5. Discussion, Consideration and Possible Action to accept the Departmental Reports, Nikki Brennan, Executive Director
 - a. Stonehaven Monthly Report: Prior Month Delinquent Rents and Security Deposits, Reexaminations Past Due, Vacancies by Bedroom Size, waiting list by Bedroom Size, Move-Ins, Move-Outs, Work Orders
 - b. Shady Oaks Monthly Report: Prior Month Delinquent Rents and Security Deposits, Reexaminations Past Due, Vacancies by Bedroom Size, waiting list by Bedroom Size, Move-Ins, Move-Outs, Work Orders
 - c. Resident Services Monthly Report: Prior Month Count of Activities in Direct Services, Agency Services, Activities, Administrative Contacts, Family Self-Sufficiency, Community Service
 - d. Section 8 Monthly Reports: Prior Month Reexaminations Past Due, Delinquent Inspections, Vouchers, Waiting List, New Admissions, Port-Ins, Port-Outs, Hard to House, Termination of Assistance

- e. Maintenance Department Monthly Report (Stonehaven and Shady Oaks): Prior Month Vacant Units by Address, Work Orders
- f. Board Attendance Report
- g. Director of Housing Operations Report
- h. Executive Director's Monthly Report
- i. Resident Council Report
- j. Financial reports for Shady Oaks LP, Housing Development Corp., Low Rent and Section 8
- k. Investment Portfolio

Motion: Commissioner Todd made the motion to accept the Consent Agenda, Commissioner Goodwin seconded this motion and this motion passed unanimously, 4/0.

Regular Agenda: The Board will individually consider and possibly act on any or all the following items:

- 6. Discussion, Consideration and Possible Action to approve the GHA vehicle policy. Nikki Brennan-Executive Director
Res. 695

ED Brennan stated that GHA currently does not have a vehicle policy in place. She wants to implement the policy to establish employee eligibility to drive the company vehicle and their responsibilities when doing so. She reviewed the policy with the Board and after discussion the following motion was made:

Motion: Commissioner Todd made a motion to adopt Resolution 695, vehicle Policy, Commissioner Barton seconded this motion and this motion passed unanimously 4/0.

- 7. Update on GHA Sewer Line Replacement and Asbestos Abatement.
Nikki Brennan – Executive Director

ED Brennan proceeded to review and update the GHA Sewer Line Replacement and Asbestos Abatement project with the Board in detail. This item was informational only, no motion was made.

Board went into Executive Session at 3:41 pm

Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, the items listed below will be discussed in closed session subject to the right of the employee to request a public hearing and are subject to action in the open session that follows.

8. **Section 551.072– Deliberations about Real Property:** Closed session for deliberation regarding the exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person –

Board returned to regular session at 3:48 pm

Open Session: The Board will individually consider, discuss, and possibly act on items discussed in Closed/Executive Session.

Motion: There was no Motion made.

9. Adjournment

Motion: Commissioner Goodwin made the motion to adjourn, Commissioner Todd seconded this motion, and this motion passes unanimously, (4/0).

The meeting was adjourned at 3:50 p.m.

Board Approved